



Approved by CCMG Board of Directors July 6, 2015 from the Policies & Bylaws Committee

CANADIAN COLLEGE OF MEDICAL GENETICISTS (CCMG) POLICY FOR REQUESTS FOR LETTERS OF SUPPORT

1. The CCMG board of directors shall provide general letters of support for Canadian research efforts when requested by Canadian colleagues without bias or favoritism.
2. Any letter of support shall be considered, irrespective of the board's opinion regarding the potential outcomes of the research.
3. Letters of support shall be received and considered for board approval, even if requestors are competing for the same funds.
4. The following criteria must be met before support can take place:
 - a. First criterion for approval of a letter of support is that at least one member of the research team (PI, Co-Investigator or Collaborator) must be a member in good standing of the college.
 - b. Second criterion for approval of a letter of support is that the research must be consistent with the values, scope and mandate of the CCMG and relate to the expertise of the college (Medical genetics/human genetics).
5. Approval of a letter of support implies only agreement by the board to supply a letter of support for the goals and objectives of the project; any further demands for support (such as email blasts; surveys; mailings etc.) must be reviewed separately by the board. See below
 - a. Requests for collaboration by the CCMG in a research project shall be handled separately from requests for letters of support. Such requests require a case-by-case review, a cost and budget assessment by the CCMG head office before consideration for approval by the board.
6. The letter of support shall be signed by the President of the CCMG or in her/his absence, the Vice-President, upon review and approval by the board of directors.